



# FLORIDA FIRE MARSHALS AND INSPECTORS ASSOCIATION

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## Fellows Nomination and Policy- Adopted November 9, 2016 (Revised July 26, 2023)

### 1. Criteria for a Valid Nomination

- a. Fellow candidates shall have been Active or Associate members for at least ten (10) consecutive years.
- b. Fellow candidates shall not have served as a member of the Board of Directors for two years prior to consideration. (By majority vote, the Fellow Nomination Review Committee may waive the requirement of two (2) years absence from the Board of Directors for a prospective nominee. In consideration of waiving this requirement, it is the specific intent that the Fellow designation is not to be awarded to a member as a reward or recognition for a member's service on the Board of Directors or as a retirement recognition award.)
- c. Fellow candidates shall be current Active or Associate members of the Association.
- d. The current number of living Fellows shall not exceed 10% of the active members.
- e. There is no limit to the number of Fellow designations that can be awarded in a single year.

### 2. Nomination Process

- a. Candidates for Fellow membership must be nominated in writing by a member in good standing. Submission must be made to the Executive Director via email at [info@ffmia.org](mailto:info@ffmia.org) at least sixty (60) days prior to the general membership meeting of the annual conference. Submission may be in any format but must demonstrate the significant achievements that identify the candidate as worthy to become a Fellow.
- b. The Executive Director will forward the nomination(s) to the Fellow Nomination Review Committee for consideration within 10 days of



receipt of nomination.

3. Fellow Nomination Review Committee

a. A Fellow Nomination Review Committee (FNRC) is established with the purpose of reviewing nominations of active members to determine if Fellow membership status should be awarded. The FNRC shall consist of:

4. Three (3) members of the Board of Directors, appointed by the President and;
5. Two (2) members who are Fellows, appointed by the Chair of the Fellows and;
6. The Chair of the Fellows, who shall also serve as the Chair of the FNRC.
7. All FNRC appointments shall expire at the adjournment of each annual business meeting.
8. The President and the Fellow Chair shall have the authority to remove committee members and fill vacancies of their appointed positions on the FNRC at their sole discretion.

9. Nominee Consideration by the Fellow Nomination Review Committee

- a. In order to be approved as a Fellow, a nominee must receive a majority vote of the voting members on the FNRC.
- b. In considering a nominee, the FNRC is authorized to solicit additional information that it deems necessary in order to properly evaluate a nominee. However, the FNRC is reminded that the consideration of nominee is covered under Executive Session rules and the nomination shall not be disclosed to individuals outside of the FNRC and BOD.
- c. The FNRC is only authorized to reject a nomination, approve a nomination, or table a nomination for additional information. However, nominations shall not be tabled beyond the date of the annual meeting. The FNRC is authorized to reconsider a previously rejected nominee.
- d. The by-laws state that Fellows are individuals that have achieved significant accomplishments and stature in the field of fire protection. Upholding the spirit and intent of this criteria is the mission of the FNRC and is their primary focus in their review of a nominee.
  - i. Some suggestions for the FNRC to consider in determining if a nominee has achieved significant accomplishments and stature in the field of fire protection are:





1. Active participation on state or national code development committees.
  2. Active participation in state or national code development processes.
  3. Active participation on the FFMIA Board of Directors or FFMIA committees.
  4. Extensive experience instructing at the state or national level.
  5. Active participation in other state or national formal leadership role(s) in associations with like causes of FFMIA.
  6. Leadership role(s) at the state or national level championing initiatives that are aimed at improving life safety and property preservation.
10. Publication of articles in various professional journals on issues consistent with the FFMIA mission.
  11. Past award(s) from the FFMIA or other state and national associations that recognize the individual's commitment to causes consistent with the FFMIA mission.
  12. It is not the intent that a nominee meets all of the above suggested accomplishments. However, a successful nominee's professional achievements should reflect many of the above items and should clearly convey dedication to the improvement of the fire protection profession beyond service to the FFMIA and the nominee's own employer.
  13. Fellow status is not to be conveyed on a nominee as an FFMIA service award, tenure recognition for service on the BOD/Committee, due to a single professional accomplishment or for service to their own employer.
  14. Discussions, debate, and votes by the Fellows Nomination Review Committee or the BOD on a potential nominee shall occur in Executive Session. Any minutes and records of such discussion/votes shall not be subject to disclosure. In addition, FNRC members and BOD members shall not disclose activity occurring in the Executive Session with non-FNRC members or non-BOD members.
  15. The President and Executive Director shall be notified by the Chair of the FNRC of any action by the FNRC on a nominee.



## 16. Award Presentation

- a. Presentation of the Fellow designation shall be made to the membership at the annual meeting at the conclusion of the “Of the Year Awards” being bestowed.

## 17. Benefits of Fellow Designation

- a. Dues shall be waived for Fellow members for their lifetime.
- b. Registration fees for the FFMIA Annual Conference shall be waived for Fellow members that are retired. For the purposes of this section, a “retired” member shall be those members that are no longer publicly employed, privately employed or self- employed in a fire protection or closely related profession. Specific questions regarding the application to an individual member’s circumstances shall be decided by the President in consultation with the Executive Director.
- c. Fellow members may serve on the Board of Directors.
- d. Fellow members shall have full voting rights and privileges of an active member.

## 18. Selection of Fellow Chair.

19. Coinciding with the election of the FFMIA BOD Officers the Fellows shall select a Chair from within their ranks to act as the liaison with the BOD and staff.

**Keys:** FFMIA= Florida Fire Marshals and Inspectors Association

BOD= Board of Directors

FNRC=Fellow Nomination Review Committee

Approved By:



Jeff Lucas, President FFMIA July 26, 2023

